

DEPARTMENT OF HUMAN RESOURCES
ALTERNATE WORK SCHEDULE CALENDAR

2015 MONTHLY CALENDAR

EMPLOYEE NAME (LAST, FIRST MI)							POSITION NUMBER			WWG		CBID					
AWWS TYPE 9/8/80			SCHEDULED DAY OFF FRIDAY B		WORK WEEK BEGINS FRIDAY MIDDAY*			OFFICE NAME									
JANUARY 21 Days/168 Hours							FEBRUARY 21 Days/168 Hours										
S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S				
				1 LR1 HOL 8	2 4/4*	3					30 4/4*	31					
4	5 9	6 9	7 9	8 9	9 --	10	1	2 9	3 9	4 9	5 9	6 --	7				
11 9	12 9	13 9	14 9	15 9	16 4/4*	17	8	9 9	10 9	11 9	12 9	13 4/4*	14				
18 9	19 LR1 HOL 8	20 9	21 9	22 9	23 --	24	15	16 LR1 HOL 8	17 9	18 9	19 9	20 --	21				
25 9	26 9	27 9	28 9	29 9	30 9		22	23 9	24 9	25 9	26 9	27 4/4*	28				
Hours Scheduled: 169							Hours Scheduled: 168										
LR -2			EX +1			HC 0			LR -1			EX +2					
MARCH 22 Days/176 Hours							JUNE 22 Days/176 Hours										
S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S				
1	2 9	3 9	4 9	5 9	6 9	7	1	2 9	3 9	4 9	5 9	6 4/4*	7				
8	9 9	10 9	11 9	12 9	13 9	14	8	9 9	10 9	11 9	12 9	13 4/4*	14				
15 9	16 9	17 9	18 9	19 9	20 9	21	22	23 9	24 9	25 9	26 9	27 4/4*	28				
29 30 9	31 LR1 HOL 8						Hours Scheduled: 178										
LR -1			EX +2			HC 0			LR 0			EX +2					
APRIL 22 Days/176 Hours							MAY 21 Days/168 Hours										
S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S				
			1 9	2 9	3 --	4					1 --	2					
5 9	6 9	7 9	8 9	9 9	10 4/4*	11	3	4 9	5 9	6 9	7 9	8 4/4*	9				
12 9	13 9	14 9	15 9	16 9	17 --	18	10 9	11 9	12 9	13 9	14 9	15 --	16				
19 9	20 9	21 9	22 9	23 9	24 4/4*	25	17 9	18 9	19 9	20 9	21 9	22 4/4*	23				
26 9	27 9	28 9	29 9	30 9	31 9		24	25 LR1 HOL 8	26 9	27 9	28 9	29 --	30				
Hours Scheduled: 178							Hours Scheduled: 160										
LR 0			EX +2			HC 0			LR -9			EX 0					
JULY 22 Days/176 Hours							AUGUST 22 Days/176 Hours										
S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S				
			1 9	2 9	3 4/4*	4 HC 8					31 4/4*	1					
5 9	6 9	7 9	8 9	9 9	10 --	11	2	3 9	4 9	5 9	6 9	7 --	8				
12 9	13 9	14 9	15 9	16 9	17 4/4*	18	9	10 9	11 9	12 9	13 9	14 4/4*	15				
19 9	20 9	21 9	22 9	23 9	24 --	25	16 9	17 9	18 9	19 9	20 9	21 --	22				
26 9	27 9	28 9	29 9	30 9	31 9		23	24 9	25 9	26 9	27 9	28 4/4*	29				
Hours Scheduled: 178							Hours Scheduled: 177										
LR 0			EX +2			HC 8			LR 0			EX +1					
SEPTEMBER 22 Days/176 Hours							OCTOBER 22 Days/176 Hours										
S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S				
			1 9	2 9	3 9	4					1 --	2					
6 7 LR1 HOL 8	8 9	9 9	10 9	11 9	12 HOL 8	13	31 4/4*	1 9	2 9	3 9	4 9	5 9	6				
13 9	14 9	15 9	16 9	17 9	18 9	19	9	10 9	11 9	12 9	13 9	14 4/4*	15				
20 9	21 9	22 9	23 9	24 9	25 9	26	21	22 9	23 9	24 9	25 9	26 4/4*	27				
27 9	28 9	29 9	30 9	31 9			Hours Scheduled: 178										
LR -1			EX +2			HC 0			LR 0			EX +2					
NOVEMBER 22 Days/176 Hours							DECEMBER 22 Days/176 Hours										
S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S				
1	2 9	3 9	4 9	5 9	6 9	7	1	2 9	3 9	4 9	5 9	6 4/4*	5				
8 9	9 9	10 9	11 9	12 9	13 HOL 8	14	2	3 9	4 9	5 9	6 9	7 --	12				
15 9	16 9	17 9	18 9	19 9	20 9	21	15 9	16 9	17 9	18 9	19 9	20 4/4*	19				
22 9	23 9	24 9	25 9	26 9	27 HOL 8	28 HC 8	22	23 9	24 9	25 9	26 9	27 HC 8	26				
29 30 9	31 9	1 9	2 9	3 9	4 9	5	Hours Scheduled: 178										
LR -2			EX +2			HC 8			LR 0			EX +2					

EMPLOYEE SIGNATURE	DATE
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LEGEND

LR = LEAVE REQUIRED
FOR PAY PERIOD DEFICIT
AND/OR ON A HOLIDAY

EX = EXCESS HOURS EARNED

HC = HOLIDAY CREDIT EARNED